

July 20, 2007

Dear Leesville Road High School Students and Parents:

The beginning of the 2007-2008 school year is just around the corner. Thus, several important items/events, and their corresponding dates, will require the attention of the student body and our staff members to insure a positive start to the school year. Please take time to carefully review the following list prior to the first day of class, August 27.

- 1) **Class Schedule:** Your class schedule is enclosed in this mailing. The hours of the school day are 7:25 a.m.-2:18 p.m. All students should be in their 1st period class by 7:25 a.m. on a daily basis. The room numbers on your class schedule offer a key for identifying the location of your classrooms. Room numbers with two or three digits are in the Main Building. Four-digit room numbers are located in the East Building. **Lunch periods will not appear on your schedule. Your lunch period will be revealed on August 27 by your teachers.**
- 2) **Off-Campus Lunch Pass:** Seniors and juniors may pick up a previously-requested lunch pass or apply for a lunch pass in the school's main lobby on August 22. Senior lunch pass requests will be honored from 5:00-5:45 p.m.; whereas, the time period reserved for juniors will be 5:45-6:30 p.m. **You must know the teacher's name for your 3rd period class to apply for a lunch pass.** Also, a parent must accompany you on this evening unless the "notarized form process" outlined in the July 10 mailing is used.
- 3) **Parking Pass:** Students may not park on campus without a valid LRHS parking permit. You must have a valid, permanent N.C. Driver's License to purchase a parking permit. All students must use their assigned parking spaces starting August 27. The charge for parking on campus is \$120.00. All checks should be made payable to Leesville Road High School. Forms for requesting a parking pass were made available to all students through the July 10 mailing. Parking pass requests sent to the school by August 8 will be processed and mailed to students on August 9. After August 8, students who need a parking pass may obtain one from the main office on **August 21, 22, or 23 from 9:00 a.m.-12:00 p.m.** Students should bring a parent with them to obtain a parking pass on these days or bring a completed "2007-2008 Student Parking Form" with a parent signature.
- 4) **New Student Orientation:** An orientation for students new to our school is scheduled for August 22 from 10:00 a.m.-12:00 p.m. **(Please note that this event has been changed from August 23, as originally announced in the July 10 mailing, due to a calendar issue.)** This event will begin with a brief opening session in the gym at 10:00 a.m. Upon the completion of the opening session, students and parents may walk through their schedule and find their classrooms in preparation for the first day of classes. The orientation activities will end at 12:00 p.m.
- 5) **Semester 1 Open House:** Open House for Semester 1 is scheduled for September 10 at 7:00 p.m. Additional information regarding this event will be shared after the start of the school year. A Semester 2 Open House is scheduled for February 7.
- 6) **Traffic:** The parking lots behind the school are reserved for students and selected staff members only. A single lane is used for entry to the student parking lot in the mornings. Entry to the parking lots behind the school is prohibited from 2:00-2:45 p.m. due to the students' use of both lanes to exit the campus during this time period. To park on campus during school hours, a valid LRHS parking permit must be displayed in a student's vehicle at all times. Students may not park on the circle or any of the driveways between the hours of 7:00 a.m.-3:00 p.m.

7) **Lunch Prices:** Lunch prices for the 2007-2008 school year are \$2.00 for plate lunch and \$.40 for reduced price lunch.

8) **Bell Schedule:** The following bell schedule is the one to be used on a daily basis on our campus in the absence of special events, such as assemblies, and/or delayed openings due to inclement weather.

	Period 1	7:25-8:54			
	Period 2	9:00-10:29			
A Lunch	10:35-11:10	Period 3	10:35-11:20		
Period 3	11:15-12:44	B Lunch	11:20-11:55		
		Period 3	12:00-12:44		
			Period 3	10:35-12:04	
				C Lunch	12:10-12:44
		Period 4	12:50-2:18		

9) **Bus Routes:** The bus routes for the 2007-2008 school year are enclosed in this mailing. Please make sure you know the route number of your bus. Buses are parked in the bus parking lot according to route numbers. The parking spaces for buses are labeled by route number. Students need to keep up with their route number, not their bus number. (Bus numbers may change throughout the year; however, route numbers will remain constant.) The Transportation Office may be reached at 508-9064 if you have any questions.

10) **Dress Code:** The WCPSS dress code continues to be in effect. Examples of prohibited dress include exposed undergarments, sagging pants, excessively short or tight garments, bare midriff shirts, strapless shirts or ones with straps less than three fingers wide, attire with lewd/indecent/vulgar messages, head covering of any kind, see-through clothing, and attire that exposes cleavage. The “no head gear rule” applies to all indoor activities during all hours.

11) **Dances:** Leesville Road High School prohibits students who have been suspended from school during the school year from attending any dances, including the prom, during the same year. Please be aware of this policy.

12) **Drop/Add Days:** Drop/add days are scheduled for August 2 and August 9. The time periods for this event will be 8:00-11:00 a.m. and 1:00-3:00 p.m. on both days. Students with schedule issues in need of attention on these days should report to the Student Services Department. Please note that the drop/add days have been planned to address the following issues with student schedules: incomplete schedules, enrollment in the wrong level of a course, absence of a course needed for graduation, presence of a course on schedule that has already been passed, and courses in the incorrect sequence.

Our staff is very excited about the return of the student body to campus on August 27. Through the combined efforts of our students, parents, and staff members, all members of our school community will experience a very positive 2007-2008 school year. I hope you enjoy the final days of your summer.

Respectfully,

Stephen Gainey
Principal